RECLAMATION DISTRICT NO. 2035

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

September 26, 2024

1. Call to Order

Pursuant to notice of a Regular Meeting, which was posted and served on the members of the Board of Trustees of Reclamation District No. 2035 at least 72 hours prior to September 26, 2024, the Board of Trustees of Reclamation District No. 2035 held a special meeting on this date. The meeting was called to order at 11:09 a.m. by President Kyriakos Tsakopoulos.

1. Roll Call

President Kyriakos Tsakopoulos (in person), Trustee Robert Baker (in person), and Trustee Angelo Christie (in person) were present. President Tsakopoulos noted that there was a quorum present for conducting business. District General Manager Jesse Clark (in person), Accounts Manager Marti Holland (in person), Secretary Denise Costa (in person) and General Counsel Eric Robinson of Kronick Moskovitz Tiedemann & Girard (telephonic) were present at the meeting. Also present were Will Vasilopoulos, District Engineer Jay Punia, and Woodland Davis Clean Water Agency (WDCWA) General Manager Tim Busch, and consultant Roger Cornwell. Steve Gidaro was present as a member of the public.

1. Public Comment

There was no public comment.

1. Joint Intake Erosion Control Contract

General Manager Clark described the District’s solicitation of bids to construct the Joint Intake Erosion Control Project. Clark explained that no bids were received in response to the solicitation, so the District contacted Lister Construction, Inc., which had carried out the completion work for the original construction of the Joint Intake. The Board discussed how the small size of the project and need to complete it before the November 1, 2024, start of the flood season may have discouraged other contractors from submitting bids and how Lister proposed to timely complete the Joint Intake Erosion Control Project for $195,000. WDCWA General Manager Tim Busch described the regulatory permits and California Environmental Quality Act (CEQA) review for the proposed project. General Counsel Eric Robinson described the proposed construction contract and proposed Resolution to make findings on CEQA compliance, approve the project, direct staff to award and execute the construction contract with Lister, and to file a CEQA Notice of Determination. After discussion, Trustee Baker moved to approve the proposed Resolution, and President Tsakopoulos seconded the motion, which was passed by a 3-0 vote.

1. Well Pump/Repairs

General Manager Clark described $126,883.48 in well/pump repairs proposed to be made in 2024 to avoid mid-season problems for the 2025 irrigation season. The Board asked about the reasons for the repairs, whether warranty coverage was available, and how the District was approaching identification of repair needs to avoid breakdowns. Clark described the District’s inspection and maintenance approach, and consultant Roger Cornwall described typical well/pump longevity and how factors beyond District control, like regional subsidence, can affect longevity and require repairs. The Board considered the adequacy of District financial reserves to address repair, and replacement needs and asked General Manager Clark to report back on the age of wells/pumps. Trustee Christie moved to approve the proposed repairs, and Trustee Baker seconded the motion, which was passed by a 3-0 vote.

1. Pipe Purchase

General Manager Clark described the condition of District piping and related infrastructure, the purposes served by these facilities, and the need to replace certain facilities reaching the end of their useful life, and the potential benefit of installing double-weirs to measure water delivered to certain fields/growers. Clark described the cost estimate submitted by Manes Manufacturing for various pipes, gates, and weirs. The Board discussed acquiring the specified materials and phasing in their installation. Trustee Baker moved to approve acquisition of the recommended materials, and President Tsakopoulos seconded the motion, which was passed by a 3-0 vote.

1. Grants Update

General Manager Clark and consultant Roger Cornwell provided an overview of the grant application work being carried out to help pay certain District costs related to flood control and water operations. The District has contracted with The Ferguson Group and Davids Engineering, Inc., to support federal and state grant applications. The Board discussed the District’s infrastructure needs and the role of grants in helping to pay the costs of meeting these needs. This was an information item, so no Board action was taken.

1. Fiscal Year 2022/2023 Audit

Accounts Manager Holland presented the results of the audit completed by certified public accounts Richardson & Company, LLP. Holland explained that the independent auditor’s report, dated September 21, 2024, came out clean—meaning it identified no problems with the District’s financial accounting and controls. This was an information item, so no Board action was taken.

1. Budget v. Actual through August 2024

Accounts Manager Holland presented the approved 2024-2025 budget compared to actual performance through August 31, 2024. Holland and General Manager Clark responded to the Board’s questions about power costs and reimbursements and certain capital expenses, maintenance, the reserving sinking fund, and contingency reserve. This was an information item, so no Board action was taken.

1. Use of District Reserves

Accounts Manager Holland and General Manager Clark presented this item proposing to use funds from the District’s reserves to help pay specified capital and maintenance costs. The Board discussed the need to ensure reserves are adequate to meet anticipated future costs, including options to increase reserves, if necessary. Trustee Christie moved to approve use of the reserve funds to pay specified costs, and Trustee Baker seconded the motion, which passed by a 3-0 vote.

The meeting was adjourned at 12:30 p.m.

ATTEST:

Secretary, Reclamation District 2035